

**BUTLER BOARD OF EDUCATION
BUTLER, NJ 07405
AGENDA
REGULAR MEETING - 7:30 PM
September 24, 2020**

CALLED TO ORDER:

BY: _____, called the meeting to order at _____, and read the Open Meeting Statement, below:

MEETING NOTICE ANNOUNCEMENT:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Butler Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Butler Board of Education Office, 38 Bartholdi Avenue, as designated by the Board of Education for posting of such notice in a public place, with copies of such notice delivered or mailed or electronically mailed to the following:

Suburban Trends and The Daily Record in accordance with Chapter 231, P.L. 1975

Chapter 8, P.L. 1995, provides for the representation of sending school district board of education members on the receiving school district board of education.

The Bloomingdale Board of Education representative has voting privileges on matters as outlined in Board Policy No. 0141.

PLEDGE OF ALLEGIANCE

ROLL CALL (MEETING ATTENDANCE):

J. Ahmuty
T. Luciani
J. Tadros

A. Allison
K. Smith
M. Thomas

H. Grecco
J. Tacinelli
C. Ziegler

L. Grecco - Bloomingdale Representative

ANNOUNCEMENT(S):

DISTRICT RECOGNITION:

PRESENTATIONS:

STUDENT REPRESENTATIVE:

APPROVAL OF MINUTES:

Motion by _____, seconded by _____, that the Butler Board of Education adopt the following resolution:

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following the meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

SUPERINTENDENT'S REPORT:

- a. Good News and Progress in Our Schools**
- b. HIB Report - Approval of HIB Self Assessment Report:**

Motion by _____, seconded by _____, that the Butler Board of Education adopt the following resolution:

RESOLVED, that the Board of Education accepts the attached HIB Report beginning August 14, 2020 and ending September 24, 2020.

School	Incidents Reported	Confirmed Incidents HIB	Inconclusive - Case Remains Active
BHS	2	0	0
RBS	0	0	0
ADS	0	0	0

BE IT FURTHER RESOLVED, that the Butler Board of Education approves the remedial and disciplinary action taken by the building principals.

ROLL CALL:

- | | | |
|------------|------------|--------------|
| J. Ahmuty | A. Allison | H. Grecco |
| T. Luciani | K. Smith | J. Tacinelli |
| J. Tadros | M. Thomas | C. Ziegler |

L. Grecco - Bloomingdale Representative

COMMUNICATIONS:

DELEGATE/LIAISON REPORTS:

- a. Butler Education Foundation - Heather Grecco
- b. NJ School Boards Delegate - TBD
- c. MOCESCOM - Jamie Tacinelli

d. MCSBA - Jane Tadros

PUBLIC PARTICIPATION #1 (on agenda action items only, if applicable):

Public participation shall be governed by the following rules (Per District Policy #0167):

1. The Public participation period shall be for thirty minutes or fewer;
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
3. Each statement made by a participant shall be limited to three minutes' duration;
4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
5. All statements shall be directed to the presiding officer;
6. The presiding officer may:
 - a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b) Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

Please note that “Comments from the Audience” is not a time for dialogue – it is an opportunity for you to share a comment with the Board of Education. In addition, by law, administrators and Board of Education members are not permitted to publicly discuss personnel matters, student discipline, or other issues requiring confidentiality. While we may not respond to your comments, all input shared with the Board of Education is taken very seriously, and will be discussed at future deliberations by the Board of Education and its Committees.

PERSONNEL AND POLICY - Heather Grecco, Chair

Personnel Committee Meeting Report

Policy Committee Meeting Report

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motion 14-21 through 24-21 as described below:

- | | |
|-----------------|--|
| PP 14-21 | Appointments* |
| PP 15-21 | Approval of Home Instructors* |
| PP 16-21 | Appointment of the Public Agency Compliance Officer (P.A.C.O.)* |
| PP 17-21 | Approval of Affirmative Action Officer/Title* |
| PP 18-21 | Approval of School Safety Specialist* |
| PP 19-21 | Appointment of the Custodian of Records (OPRA)* |

B. Instructional

Name	Nature of Action	PCR	Deg/Step	Salary	Location	Date Effective	Date Terminated	Discussion
Michael Klobus	Approve Retirement, with regret	TCH-HS-SCN-FL-04	MA+60 Step 14	\$100,404.00	BHS	11/9/2020		Dr. Klobus has been with the district for 21 years
Richard Allen	Approve		BA Step 1	\$275.98/day	BHS	Retroactively to 9/2/2020	11/8/2020	Long Term Substitute
Richard Allen	Approve	TCH-HS-SCN-FL-04	BA+20 Step 12	\$78,806.00	BHS	11/9/2020	6/30/2021	Chemistry Teacher Replaces M. Klobus
Kristin Reilly	Approve Reassignment	TCH-RB-SPCH-FL-01	MA STEP 9	\$3,542.40	BHS	9/1/2020	6/30/2021	To .1 FTE BHS

C. Non-Instructional

Name	Nature of Action	PCR	Deg/Step	Salary	Location	Date Effective	Date Terminated	Discussion
Raymond Lovelace	Accept Resignation	AID-HS-SPEC-FL-05		\$16,392.00	BHS	8/22/2020		Para BHS
Anthony Johnson	Approve			\$16.25/hr.	District	9/1/2020	6/30/2021	Tech Support
Matthew Johnson	Approve			\$16.25/hr	District	9/1/2020	6/30/2021	Tech Support
#5249	Approve Leave				BHS	09/02/2020	Anticipated return 10/21/2020	Leave using 17 sick days followed by unpaid disability leave to begin 9/28/2020 with anticipated return of 10/21/2020
#5203	Approve Leave				BHS	09/02/2020	Return date TBD	Leave using 22.5 sick days followed by unpaid disability leave beginning 10/6/2020 for up to 12 weeks

D. Substitute/Other

Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Terminated	Discussion
Frances DellaPenna	Approve	Substitute		\$90.00/day	District	9/25/2020	6/30/2021	
Daniel Hoeflinger	Approve	Substitute		\$90.00/day	District	9/25/2020	6/30/2021	

E. Extra Duty Pay

Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Terminated	Discussion
Margaret Lynch	Approve	Supervisor		\$573.42/Per Diem Rate.	BHS	7/1/2020	8/31/2020	10 days summer duties per contract
Suzanne Greco	Approve	Supervisor		\$500.00/Per Diem Rate.	BHS	7/1/2020	8/31/2020	10 days summer duties per contract
Margaret Milne	Approve additional summer hours	School Social Worker		\$50.47/hr	BHS	8/14/2020	8/31/2020	NTE 10 hours Case Management
Sue Maurer	Approve additional summer hours	Guidance Counselor		\$59.13/hr	BHS	7/14/2020	8/14/2020	NTE 11 hours Summer duties
Tracey Monsko	Approve	School Nurse		\$42.97/hr	BHS	7/29/2020	8/31/2020	Summer duties
Victoria Szabo	Approve	SAC		\$47.50/hr 11 hours	BHS	8/24/2020	8/26/2020	Summer duties
Stephanie Heath	Approve	Speech		\$150.00/hr. 12 hours total.	BHS/ OOD	8/3/2020	8/13/2020	Speech hours for student# 1200038
Melissa Berkheiser	Approve	New Teacher Mentor		State proposed rate	BHS	9/1/2020	6/30/2021	
Joann Roman	Approve	New Teacher Mentor		State proposed rate	BHS	9/1/2020	6/30/2021	
Thomas Fischer	Approve	New Teacher Mentor		State proposed rate	BHS	9/1/2020	6/30/2021	
Sue Maurer	Approve	New Teacher Mentor		State proposed rate	BHS	9/1/2020	6/30/2021	
Victoria Szabo	Approve	New Teacher Mentor		State proposed rate	BHS	9/1/2020	6/30/2021	

F. Custodians

Name	School	Position	Date Effective	Date Terminated	Discussion
Roger Heyzer	District	Substitute Maintenance SY 20-21	9/1/2020	6/30/2021	\$24.21/hr NTE 29.5 hr
Gregory Whitmore	District	Substitute Maintenance/Custodian SY 20-21	9/1/2020	6/30/2021	\$24.21/hr NTE 29.5 hr
Abraham Mendel	District	Substitute Custodian SY 20-21	9/1/2020	6/30/2021	\$12.50/hr NTE 29.5 hr
Robert Cardillo	District	Substitute Custodian SY 20-21	9/25/2020	6/30/2021	\$12.50/hr NTE 29.5 hr
Suzanne Cardillo	District	Substitute Custodian SY 20-21	9/25/2020	6/30/2021	\$12.50/hr NTE 29.5 hr

G. Coaches/Activity Positions

Sport	Coach	Position	Season	Stipend	Date Effective	Date Terminated	
All	Sue Maurer	Substitute Athletic Trainer in absence of regular trainer	All	\$34.50/hr	9/1/2020	6/30/2021	

H. Non-Athletic Positions

Club/Activity	Advisor	Position	Season	Stipend	Date Effective	Date Terminated	
Freshman Class	Kelsey Corsaro	Advisor	SY 20-21	\$1,166.00	9/1/2020	6/30/2021	
Sophomore Class	Laura Conkling	Advisor	SY 20-21	\$1,166.00	9/1/2020	6/30/2021	
Junior Class	Melissa Berkheiser	Advisor	SY 20-21	\$2,066.00	9/1/2020	6/30/2021	
Senior Class	Holly Corsaro	Advisor	SY 20-21	\$2,181.00	9/1/2020	6/30/2021	
Conflict Resolution	Elena Bocchino	Advisor	SY 20-21	\$1,166.00	9/1/2020	6/30/2021	
PEER	Victoria Szabo	Advisor	SY 20-21	\$1,166.00	9/1/2020	6/30/2021	
DECA	Lisa Chestnutt	Advisor	SY 20-21	\$2,177.00	9/1/2020	6/30/2021	
Drama	Christine Penney	Advisor	SY 20-21	\$1,166.00	9/1/2020	6/30/2021	
Environmental Club	Kelsey Corsaro	Advisor	SY 20-21	\$1,166.00	9/1/2020	6/30/2021	
Fall Drama	Christine Penney	Advisor	SY 20-21	\$2,181.00	9/1/2020	12/31/2020	
Interact	Karrie McNear	Advisor	SY 20-21	\$1,166.00	9/1/2020	6/30/2021	
National Honor Society	Beth Nash	Advisor	SY 20-21	\$1,166.00	9/1/2020	6/30/2021	
Peace Alliance	Shannon Neville-Greenwood	Advisor	SY 20-21	\$1,166.00	9/1/2020	6/30/2021	
Spring Musical	Christine Penney	Director	SY 20-21	\$2,181.00	1/1/2021	4/30/2021	
Spring Musical	Beth Nash	Choreographer	SY 20-21	\$1,200.00	1/1/2021	4/30/2021	
Spring Musical	Lyn Lowndes	Orchestra/Pit	SY 20-21	\$1,300.00	1/1/2021	4/30/2021	
Student Council	Lisa Reda	Advisor	SY 20-21	\$2,705.00	9/1/2020	6/30/2021	
Student Council	Jillian Lee	Assistant Advisor	SY 20-21	\$1,406.00	9/1/2020	6/30/2021	
Vocal Music	Elena Bocchino	Advisor	SY 20-21	\$4,162.00	9/1/2020	6/30/2021	
Yearbook	Marissa Fatzer	Advisor	SY 20-21	\$2,750.00	9/1/2020	6/30/2021	
Publications	Marissa Fatzer	Advisor	SY 20-21	\$2,615.00	9/1/2020	6/30/2021	

I. Horizontal Guide Movements

Name	Nature of Action	Position	Previous Step Approved	New Step	Location	Date Effective	Date Terminated	Discussion
Dan Arabia	Approve Guide Movement	TCH-HS-MAT H-FL-06	BA+20 Step 7	MA Step 7 \$64,998.00	BHS	9/1/2020	6/30/2021	

RESOLUTION PP 15-21: APPROVAL OF HOME INSTRUCTORS*

RESOLVED, the Board of Education approves all certified teaching staff in the Butler School District as providers of Home Instruction for the 2020-2021 school year, \$42.00 per hour.

RESOLUTION PP 16-21: APPOINTMENT OF THE PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)*

RESOLVED, the Board of Education approves the appointment of Dr. Patrick Tierney, as the Public Agency Compliance Officer (P.A.C.O.) (The PACO is the liaison official for matters concerning P.L. 1975, C.127 (NJAC 17::27), Mandatory Affirmative Action Language Procurement, Professional and Service Contracts).

RESOLUTION PP 17-21: APPROVAL OF AFFIRMATIVE ACTION OFFICER/TITLE*

RESOLVED, the Board of Education appoints Dr. Patrick Tierney as Affirmative Action Officer/Title IX Officer, American with Disabilities ACT (A.D.A) Coordinator, and Gender Equity Officer.

RESOLUTION PP 18-21: APPROVAL OF SCHOOL SAFETY SPECIALIST*

RESOLVED, the Board of Education appoints Dr. Daniel Johnson as School Safety Specialist.

RESOLUTION PP 19-21: APPOINTMENT OF THE CUSTODIAN OF RECORDS (OPRA)*

RESOLVED, the Board of Education approves the designation of Dr. Patrick Tierney as the Custodian of Records (OPRA) for the 2020-2021 school year.

RESOLUTION PP 20-21: APPOINTMENT OF THE HIPAA COMPLIANCE PRIVACY OFFICIAL*

RESOLVED, the Board of Education approves the appointment of Dr. Patrick Tierney, as the HIPAA Compliance Privacy official and authorizes him to have access to “protected health information” (PHI).

RESOLUTION PP 21-21: APPROVAL OF TRANSITION TEACHER JOB DESCRIPTION*

RESOLVED, the Board of Education approves the Transition Teacher job description (See attached).

RESOLUTION PP 22-21: APPROVAL OF INSTRUCTIONAL COACH JOB DESCRIPTION*

RESOLVED, the Board of Education approves the Instructional Coach job description (See attached).

RESOLUTION PP 23-21: APPROVAL OF ATHLETIC EVENT WORKERS REMUNERATION*

RESOLVED, the Board of Education approves the employees listed below as athletic event workers for the 2020-2021 school year with remuneration set as follows: Athletic Physicals - \$25.00/hour; Ticket Sales - \$50.00/event; Clock/Varsity - \$50.00/event; Clock/JV/Freshman - \$45.00/event; Clock/RBS - \$45.00/event; Announcer - \$50.00/event; Crowd Control Football - \$90.00/event, Crowd Control - \$45.00/event; Ticket Taker - \$50.00/event; Clock - Wrestling V/JV, \$105.00 per event.

RESOLUTION PP 24 -21: APPOINTMENT OF ATHLETIC EVENT WORKERS FOR SY 2020-2021*

RESOLVED, the Board of Education approves the following list of Athletic Event Workers for the 2020-2020 School Year:

Dan Arabia	Eileen Basket	Brian Baylor	Melissa Berkheiser
Dan Clark	Holly Corsaro	Dee Dean	Don Dougherty
Joe Duchensky	Lori Ference	Tom Fischer	Debbie Fletcher
Ward Flynn	Jude Guy	Dan Hoeflinger	Ryan Kelly
Kavan Kirk	Joanne Knox	Amanda Konopinski	Jason Kurpick
Jillian Lee	Susan Lee	Karen Lomascola	Jason Luciani
Peg Lynch	Kaitlyn MacGrath	Brittany Marion	Tyler Marion
Sue Maurer	Rob Meyers	Lori Milone	Tracey Monsko
Erin Morgese	Steve Mulligan	Debbie Sackmann	Dave Strong
Jeff White	Kim Wilson	Peter Wolmart	John Busseno - Volunteer

RESOLUTION PP 25-21: APPOINTMENTS

RESOLVED, the Board of Education approves the following appointment pending applicants' completion of all required background checks pursuant to the provisions of N.J.S.A. 18A:6-7 et seq., N.J.S.A. 18A6-4 et seq., and P.L. 2018, c. 5 as applicable:

PERSONNEL								
A. Administrative								

Name	Nature of Action	PCR	Deg/Step	Salary	Location	Date Effective	Date Terminated	Discussion
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B. Non- Instructional

Name	Nature of Action	PCR	Deg/ Step	Salary	Location	Date Effective	Date Terminated	Discussion
Jamie Ferrara	Accept Resignation	AID-RB-SPEC-FL-01		\$15,392.00	RBS	7/10/2020		Para RBS
Matthew Chretien	Accept Resignation	AID-RB-INST-FL-02		\$16,392.00	RBS	8/22/2020		Para RBS
Karyn Evgenikos	Approve Resignation	AID-AD-SPEC-FL-17		\$17,142.00	ADS	8/17/2020		Para ADS
Sylvana Budenheim	Accept Resignation	AID-AD-SPEC-FL-13		\$16,392.00	ADS	8/15/2020		Para ADS
Maria Travers	Accept Resignation	AID-AD-SPEC-FL-02		\$17,392.00	ADS	8/27/2020		Para ADS
Keri Mullin	Accept Resignation	AID-AD-SPEC-FL-14		\$15,392.00	ADS	8/27/2020		Para ADS
Julianne Froelich	Accept Resignation	AID-AD-SPEC-FL-10		\$16,392.00	ADS	9/1/2020		Para ADS
Amy Bruno	Accept Resignation	AID-AD-SPEC-FL-06		\$16,392.00	ADS	9/2/2020		Para ADS

C. Instructional

Name	Nature of Action	PCR	Deg/ Step	Salary	Location	Date Effective	Date Terminated	Discussion
Alexandria Hassett	Accept Resignation	TCH-AD-RSCC-FL-06	MA/BA+ 30	\$41,576.60	ADS	8/20/2020		.7 Special Education Teacher
Alison Noble Muhlneckel	Approve Resignation	TCH-AD-ESL2-FL-02	MA+60 Step 8	\$53,307.80	ADS	10/20/2020 (60 days)		.7 ESL Teacher
Jill Muller	Approve Reassignment	TCH-AD-RDSP-FL-01	MA+60	\$73,404.00	ADS	9/1/2020	6/30/2021	To .7 FTE Special Education Teacher and .3 FTE Reading Specialist
Kristin Reilly	Approve Reassignment	TCH-RB-SPCH-FL-01	MA STEP 9	\$31,881.60	RBS	9/1/2020	6/30/2021	To .4 FTE RBS
Jaclyn Amato	Approve		BA Step 9, .7 FTE	\$46,651.50	ADS	11/9/2020	6/30/2021	.7 Special Education Teacher

D. Extended School Year - Revised Salaries

Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Terminated	Discussion
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E. Non-Instructional

Name	Nature of Action	PCR	Deg/Step	Salary	Location	Date Effective	Date Terminated	Discussion
Elizabeth Baurer	Approve Resignation	AID-AD-INST-FL-04		\$17,353.00	ADS	10/21/2020		Para ADS

F. Extra Duty Pay

Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Terminated	Discussion
Jacqueline McClane	Approve additional summer hours	School Psychologist		\$59.63/hr	ADS	8/14/2020	8/31/2020	NTE 10.5 hour Case Management
Jeni Kertesz	Approve additional summer hours	LDTC		\$48.44/hr	ADS	8/14/2020	8/31/2020	NTE 20 hour Case Management
Karen Stern	Approve additional summer hours	School Psychologist		\$60.95/hr	RBS	8/14/2020	8/31/2020	NTE 10 hours Case Management
Susan Lee	Approve	School Nurse		\$53.05/hr	RBS	7/29/2020	8/31/2020	Summer duties
Karen Lomascola	Approve	School Nurse		\$50.16/hr	ADS	7/29/2020	8/31/2020	Summer duties
Cynthia Cuellar	Approve	Paraprofessional		\$16.58/hr.	ADS	8/15/2020	8/30/2020	Translation services for new registrations and parent letters
Monica Pych	Approve	Paraprofessional		\$300.00	ADS			ABA services
Cynthia Cuellar	Approve	Paraprofessional		\$1,000.00	ADS	9/10/2020	6/30/2021	Stipend for specialized skill - translation to another language
Sarah Maalouf	Approve	Paraprofessional		\$1,000.00	ADS	9/11/2020	6/30/2021	Specialized skill for Augmentative/Alternative Communication
Sarah Maalouf	Approve	Paraprofessional		\$500.00	ADS	9/11/2020	6/30/2021	ABA Therapy
Nicole Mahoney	Approve	New Teacher Mentoring		State proposed rate	RBS	9/1/2020	6/30/2021	
Brittany Marion	Approve	New Teacher Mentor		State proposed rate	RBS	9/1/2020	6/30/2021	
Jason Brohm	Approve	New Teacher Mentor		State proposed rate	RBS	9/1/2020	6/30/2021	
Mary Lawlor	Approve	New Teacher Mentor		State proposed	ADS	9/1/2020	6/30/2021	

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G. Custodians

Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Terminated	Discussion
#4585	Approve Leave	Custodian			RBS	Retroactively from 8/10/2020	Estimated 8 weeks ending October 9, 2020	Leave utilizing 17 sick days followed by unpaid disability leave to begin 9/23/2020 with an anticipated return of 10/9/2020

H. Student Intern/Teacher

Name	Action	Program	Subject	Location	Date Effective	Date Terminated	Discussion

I. Non-Athletic Positions

Sport/Activity	Advisor	Position	Season	Stipend	Date Effective	Date Terminated	
RBS Chess Club	Jason Brohm	Advisor	SY 20-21	\$788.00	9/1/2020	6/30/2021	
Middle School Band	Lyn Lowndes	Director	SY 20-21	\$1,100.00	9/1/2020	6/30/2021	
RBS National Jr. Honor Society (NJHS)	Nicole Mahoney	Co-Advisor	SY 20-21	\$500.00	9/1/2020	6/30/2021	
RBS National Jr. Honor Society (NJHS)	Lyn Lowndes	Co-Advisor	SY 20-21	\$500.00	9/1/2020	6/30/2021	
RBS Student Council	Stacy Smith	Advisor	SY 20-21	\$1,559.00	9/1/2020	6/30/2021	
Yearbook RBS	Kathleen Price	Co-Advisor	SY 20-21	\$583.00	9/1/2020	6/30/2021	
Yearbook RBS	Jessica Mignanelli	Co-Advisor	SY 20-21	\$583.00	9/1/2020	6/30/2021	
ADS Bouncing Bulldogs	Jill Muller	Co-Advisor	SY 20-21	\$583.00	9/1/2020	6/30/2021	
ADS Bouncing Bulldogs	Dan Clark	Co-Advisor	SY 20-21	\$583.00	9/1/2020	6/30/2021	
ADS Elementary T.R.A.C.K.	Jill Muller	Coordinator	SY 20-21	\$100.00	9/1/2020	6/30/2021	

ADS Elementary T.R.A.C.K.	Dan Clark	Supervisor	SY 20-21	\$25.00/hr NTE 14 hr	9/1/2020	6/30/2021	
ADS Elementary T.R.A.C.K.	Kailey Fitzpatrick	Supervisor	SY 20-21	\$25.00/hr NTE 14 hr	9/1/2020	6/30/2021	
ADS Elementary T.R.A.C.K.	Amy Silverstein	Supervisor	SY 20-21	\$25.00/hr NTE 14 hr	9/1/2020	6/30/2021	

CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES - Jane Tadros, Chair
Committee Meeting Report

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions CIS 08-21 through CIS 18-21, as described below:

- CIS 08-21 Statement of Assurance - Comprehensive Equity Plan***
- CIS 09-21 Statement of Assurance - Use of Paraprofessional Staff***
- CIS 10-21 Nursing Services Plans***
- CIS 11-21 Homebound/Bedside Instruction***
- CIS 12-21 Renewal of Homebound/Bedside Instruction***
- CIS 13-21 Professional Days***
- CIS 14-21 Fundraisers and Activities***
- CIS 15-21 Approval of Extended School Year Program 2020-2021 SY***
- CIS 16-21 Approval of Structured Learning Experience Placements for 2020-2021 SY***
- CIS 17-21 Recognize Week of Respect, School Violence Awareness, and Red Ribbon Weeks***
- CIS 18-21 Approval of Eagle Scout Projects***

ROLL CALL:

- | | | |
|------------|------------|--------------|
| J. Ahmuty | A. Allison | H. Grecco |
| T. Luciani | K. Smith | J. Tacinelli |
| J. Tadros | M. Thomas | C. Ziegler |

L. Grecco - Bloomingdale Representative

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions CIS 19-21 as described below:

CIS 19-21 Professional Days

Discussion:

ROLL CALL:

- | | | |
|------------|------------|--------------|
| J. Ahmuty | A. Allison | H. Grecco |
| T. Luciani | K. Smith | J. Tacinelli |
| J. Tadros | M. Thomas | C. Ziegler |

RESOLUTION CIS 08-21: STATEMENT OF ASSURANCE - COMPREHENSIVE EQUITY PLAN*

RESOLVED, the Board of Education approves and authorizes submission of the Statement of Assurance for the Comprehensive Equity Plan for the 2020-2021 SY.

RESOLUTION CIS 09-21: STATEMENT OF ASSURANCE - USE OF PARAPROFESSIONAL STAFF*

RESOLVED, the Board of Education approves and authorizes submission of the bi-annual Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2020-2021 school year to the Executive County Superintendent.

RESOLUTION CIS 10-21: NURSING SERVICES PLANS*

RESOLVED, the Board of Education approves the following Nursing Services Plans for the 2020-2021 SY.

Nursing Services Plans	Grades K-12	2020-2021 SY	Per attached
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RESOLUTION CIS 11-21: HOMEBOUND/BEDSIDE INSTRUCTION*

RESOLVED, the Board of Education approves Home Instruction/Bedside Hours as per Guidance Department, Student Physician, and/or Court Order at a rate of \$42.00 per hour, paid upon submission of timesheets:

Student ID#/ District	Grade	Effective Date	Hours Per Week	End Date
#77059/Butler	12	Retroactive to 9/2/2020	10 hr/week	10/14/2020
#2100244/Blmg	12	9/23/2020	10 hr/week	11/04/2020

RESOLUTION CIS 12-21: RENEWAL OF HOMEBOUND/BEDSIDE INSTRUCTION*

RESOLVED, the Board of Education approves Renewal of Home Instruction/Bedside Hours as per Guidance Department, Student Physician, and/or Court Order at a rate of \$42.00 per hour, paid upon submission of timesheets:

Student ID#/ District	Grade	Effective Date	Hours Per Week	End Date
#77059/Butler	12	10/15/2020	10 hr/week	11/26/2020

RESOLUTION CIS 13-21: PROFESSIONAL DAYS*

RESOLVED, the Board of Education approves the following professional day(s) for the 2020-2021 school year:

Date	Vendor	Workshop Title/Presenter	Cost	Participants/ Requestor
Various dates September 2020 through June 2021	MCASE	MCASE Monthly meetings	\$0.00	Michael Nicosia
Various dates September 2020 through June 2021	Morris Union Jointure Commission	MUJC Monthly meetings	392 miles total \$121.52	Evelyn Horner

RESOLUTION CIS 14-20: FUNDRAISERS AND ACTIVITIES*

RESOLVED, the Board of Education approves the following fundraisers/activities:

Club/Department	Dates of Fundraiser/Activity	Event Description
Yearbook	Retroactive to August 28, 2020	Senior Portraits
Humanities and Math Departments	September 16, 23, and 30, 2020	Teacher meetings to discuss PLC Groups
Yearbook	Retroactive to September 23, 24, and 25, 2020 Retakes October 23, 2020	Underclass/Faculty portraits Maris Fatzer, Advisor
Sports	Retroactive to September 22, 2020	Fall Sports Pictures At Memorial Field Includes guest speaker Rod and the staff from NJ Sport Shots
SAT Testing	Testing on 7 dates: 9/26, 10/3, 11/7, 12/5/2020, 3/13, 5/18, 6/5/2021	Matthew Kelly, Testing Coordinator
Football	Review of game films 9/28, 10/3, 10/10, 10/17, 10/24, 10/31, 11/7, 11/14, 11/21	Jason Luciani
Guidance Financial/Informati on Aid Night	October 1, 2020 7:00 pm Grades 11 & 12	Virtual presentation by Catherine Boscher-Murphy, Director Financial Aid Montclair State University
School Nurse	October 5, 2020	Flu Shots from Walgreens Pharmacy
Prom Committee	October 12 - November 6, 2020	Online sales of practical items to help defray

		cost of prom bid
ACT Testing	October 24, 2020 and June 12, 2021	ACT Testing - Laura Conkling, Advisor

RESOLUTION CIS 15-21: EXTENDED SCHOOL YEAR PROGRAM FOR 2020-2021 SY*

RESOLVED, the Board of Education approves the 6-week Extended School Year Program for the 2020-2021 SY, 4 days/week, July 6, 2021 through August 12, 2021, 8:00 AM to 12:00 PM.

RESOLUTION CIS 16-21: APPROVAL OF STRUCTURED LEARNING PLACEMENTS*

RESOLVED, the Board of Education approves the following Structured Learning Experience placements for the 2020-2021 SY:

<u>ID#</u>	<u>Worksite</u>	<u>Address</u>
#20062	Cedar Crest	Pompton Plains, NJ
#21014	Cedar Crest	Pompton Plains, NJ
#95555	Cedar Crest	Pompton Plains, NJ
#21061	Cedar Crest	Pompton Plains, NJ
#21019	Cedar Crest	Pompton Plains, NJ
#1700128	Ultimate Party Bus and Limo	Little Falls, NJ
#21026	Cypress Tavern	Kinnelon, NJ
#2100249	Walmart	Butler, NJ
#95851	McDonalds	Butler, NJ
#2100244	McDonalds	Butler, NJ
#20054	Kidoodle Learning Center	Butler, NJ
#21051	BHS School Store Intern	\$12.50/hr
#95496	Butler School District	\$12.50/hr
#20063	Butler School District	\$12.50/hr
#2000187	Butler School District	\$12.50/hr

RESOLUTION CIS 17-21: WEEK OF RESPECT, SCHOOL VIOLENCE AWARENESS WEEK AND RED RIBBON WEEK*

RESOLVED, the Board of Education approves the Week of Respect, October 5 - 9, 2020, School Violence Awareness Week, October 17 - 23, 2020 and Red Ribbon Week, October 23 - 31, 2020.

RESOLUTION CIS 18-21: APPROVAL OF EAGLE SCOUT PROJECTS*

RESOLVED, the Board of Education approves an Eagle Scout Project by Student ID #77070 and an Eagle Scout Project by Student ID #95491. All services are donated.

RESOLUTION CIS 19-21: PROFESSIONAL DAYS

RESOLVED, the Board of Education approves the following professional day(s) for the 2020-2021 school year:

Date	Vendor	Workshop Title/Presenter	Cost	Participants/ Requestor
Retroactive to 9/17/2020	NJDOH and CDC	New Jersey School Immunization Requirements: 2020 Webinar	\$0.00	Susan Lee

FINANCE - Karen Smith, Chair

Committee Meeting Report

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions FIN 22-21 through FIN 36-21, as described below:

- FIN 22-21 Bills and Claims and Payroll Report***
- FIN 23-21 Open Purchase Order Reports***
- FIN 24-21 Transfers***
- FIN 25-21 Reports of the Secretary and Treasurer***
- FIN 26-21 New Jersey Insurance Group Educational Risk and Insurance Consortium Membership/Renewal***
- FIN 27-21 Accept NJDOE Digital Divide Grant***
- FIN 28-21 Approval of Contract for Speech Therapy Services***
- FIN 29-21 Federal ESEA Grant Application for the 2021 Fiscal Year***
- FIN 30-21 Federal IDEA Consolidated Grant Application for the 2021 Fiscal Year***
- FIN 31-21 Grant Funded portions of salaries for the 2020-2021 school year***
- FIN 32-21 Approval of Contract with Sage Thrive for 2020-202 school year***
- FIN 33-21 Renewal of Transportation contracts with Arthur Jordan, Inc.***
- FIN 34-21 Approval of Contract for Substance Evaluation & Assessment Treatment Contract***

FIN 35-21 Approval of VSP Vision Plan Contract*

FIN 36-21 Approval of Contract with Engage Momentum*

Discussion:

ROLL CALL:

J. Ahmuty
T. Luciani
J. Tadros

A. Allison
K. Smith
M. Thomas

H. Grecco
J. Tacinelli
C. Ziegler

L. Grecco -Bloomingdale Representative

RESOLUTION FIN 22-21: BILLS AND CLAIMS AND PAYROLL REPORT*

RESOLVED, the Board of Education approves the **Bills and Claims and Payroll Report**, as per attached list, in the amount of **\$1,298,290.28** and further move that the following bills drawn on the current account in the total amount of **\$338,112.52** for materials received and/or services rendered, having been duly audited by the business administrator and submitted to the Board, be ratified by the Board.

RESOLUTION FIN 23-21: OPEN PURCHASE ORDER REPORTS*

RESOLVED, the Board of Education authorizes approval of the **Open Purchase Order Reports, as per attached**, in the amount of **\$1,003,105.00**.

RESOLUTION FIN 24-21: TRANSFERS*

RESOLVED, the Board of Education approves transfers for the month of **August 2020** as presented and on file in the Board Office.

RESOLUTION FIN 25-21: REPORTS OF THE SECRETARY AND TREASURER*

RESOLVED, the Board of Education approves reports of the Secretary and Treasurer for the period ending **August 31, 2020**. Pursuant to N.J.A.C. 6:20-2.13, and 6:20-2A.10 (d) and (e), and as certified by the Board Secretary, the Board certifies that no budgetary line account has been over expended or has obligations or payments which in total exceed the amount appropriated by the Board of Education, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

RESOLUTION FIN 26-21: NEW JERSEY INSURANCE GROUP EDUCATIONAL RISK AND INSURANCE CONSORTIUM MEMBERSHIP/RENEWAL*

WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Butler Board of Education, hereinafter referred to as the “Educational Institution,” has resolved to apply for and/or renew its membership with NJSIG;

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

NOW THEREFORE, BE IT RESOLVED, THAT:

- 1) This agreement is made by and between NJSIG and the Educational Institution;
- 2) The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2020, and ending July 1, 2023 at 12:01 a.m.;
- 3) In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;
- 4) The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
- 5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;

- 6) By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;
- 7) The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;
- 8) The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;
- 9) The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;
- 10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;
- 11) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,
- 12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership to NJSIG.

RESOLUTION FIN 27-21: APPROVAL OF SUBMISSION/ACCEPTANCE OF DIGITAL DIVIDE GRANT FROM THE NJDOE*

RESOLVED, Board of Education approves the submission of and the acceptance of the Digital Divide Grant from the NJDOE for the amount of \$82,981.00.

RESOLUTION FIN 28-21: APPROVAL OF CONTRACT FOR LEAVE REPLACEMENT SPEECH THERAPY SERVICES*

RESOLVED, the Board of Education approves the contract with Cumberland Therapy Services, LLC, a subsidiary of Pediatric Therapy Services LLC d/b/a The Stepping Stones Group, for leave replacement Speech Therapy Services, retroactively to September 3, 2020 to December 18, 2020, estimated 32.5 hours/week, \$82.00/hr, estimated total \$8,528.00 Gianna Gentile, Therapist.

RESOLUTION FIN 29-21: FEDERAL ESEA GRANT APPLICATION FOR THE 2021 FISCAL YEAR*

RESOLVED, the Board of Education moves to approve the submission of the **Fiscal Year 2021 Federal ESEA Grant Application**, and accept the grant award funds in the amounts listed as follows:

Title I.....	\$87,318
Title II-A.....	\$18,719
Title III.....	\$11,603
Title III Immigrant.....	\$2,002
Title IV-A.....	\$10,000
Digital Divide.....	\$82,981
Total.....	\$212,623

RESOLUTION FIN 30-21: FEDERAL IDEA CONSOLIDATED GRANT APPLICATION FOR THE 2021 FISCAL YEAR*

RESOLVED, the Board of Education moves to approve the submission of the FY21 IDEA Consolidated Grant Application and the acceptance of the grant award funds as follows:

Basic.....	\$279,374.00
Preschool.....	\$8,907.00

RESOLUTION FIN 31-21: GRANT FUNDED PORTIONS OF SALARIES FOR THE 2020-2021 SCHOOL YEAR*

RESOLVED, the Board of Education approves the following grant funded portions of salaries for the 2020-2021 school year from the following accounts:

- Heather Bethancourt 50.13% of salary funded by Title I - 20-231-100-100-30-000
- Alison Noble 80.33% of salary funded by Title I - 20-231-100-100-30-000
- Alison Noble 19.67% of salary funded by Title III - 20-241-100-100-30-000

RESOLUTION FIN 32-20: APPROVAL OF CONTRACT WITH SAGE THRIVE FOR SY 2020-2021*

RESOLVED, the Board of Education approves a contract with Sage Thrive to provide school-based counseling services and related counseling services for SY 2020-2021, 37.5 hr/week, \$130,000.00 total contract.

RESOLUTION FIN 33-21: RENEWAL OF TRANSPORTATION CONTRACTS WITH ARTHUR JORDAN, INC.*

RESOLVED, the Board of Education approves the 2020-2021 Student Transportation Contract Renewal for In-District Routes, Multi Contract as follows:

Route #	Renewal #	Contract Amount	Contract Term
PSD-907	13	\$94,470.66	9/01/20 - 6/30/21
AJ99-00	21	\$72,377.42	9/01/20 - 6/30/21
FT2006	14	\$979.81	9/01/20- 6/30/21
But-Athletics	2	\$131,374.35	8/01/20 - 6/30/21
PK MD 19-20	1	\$24,622.20	9/01/20-6/30/21
PSD 1S 2 S	13	\$16,297.23	7/1/20-8/31/20

RESOLUTION FIN 34-21: APPROVAL OF CONTRACT FOR SUBSTANCE EVALUATION & ASSESSMENT TREATMENT WITH TRI-COUNTY BEHAVIORAL CARE*

RESOLVED, the Board of Education approves the 2020-2021 pertaining to the referral for and completion of school clearance assessment and/ or substance evaluation and treatment contract:

- The cost for a SCA is \$ 100.00.
- The cost of SET is \$ 50.00.

RESOLUTION FIN 35-21: APPROVAL OF VSP VISION PLAN

RESOLVED, the Board of Education approves the contract with VSP Vision plan to provide coverage to district employees for the 2020-2021 SY at a cost of \$5.79 for single coverage and/or approximately \$7,000 for the year.

RESOLUTION FIN 36-21: APPROVAL OF CONTRACT WITH ENGAGE MOMENTUM*

RESOLVED, The Board of Education approves a contract with Engage Momentum to provide an At-Large Instruction Coach for SY 2020-2021, NTE \$60,000.00.

OPERATIONS - Karen Smith, Chair

Committee Meeting Report

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motion OPS 08-21 as described below:

OPS 08-21 HS/District Facility Use Requests*

Discussion:

ROLL CALL:

J. Ahmuty	A. Allison	H. Grecco
T. Luciani	K. Smith	J. Tacinelli
J. Tadros	M. Thomas	C. Ziegler

L. Grecco - Bloomingdale Representative

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motion OPS 09-21 as described below:

OPS 09-21 Elementary Facility Use Requests

Discussion:

ROLL CALL:

J. Ahmuty	A. Allison	H. Grecco
T. Luciani	K. Smith	J. Tacinelli
J. Tadros	M. Thomas	C. Ziegler

RESOLUTION OPS 08-21: HS/DISTRICT FACILITY USE REQUESTS*

RESOLVED, the Board of Education approves the following application(s) for **use of facilities** for the **2020-2021** school year.

Date	Group	Event	Place	Classification/ App. #	Fee
8/28/20	Lots Staff, BHS Students	Class of 2021 Senior Portrait Retakes	Auditorium	A/ SY20/21-	None
9/16/20, 9/23/20, 9/30/20	All BHS Content Area Teachers	Meeting with teachers to talk about PLC Meetings	Cafeteria	A/ SY20/21-	None

9/22/20	All Fall Athletes	Fall Sport's Pictures	Memorial Field	A/ SY20/21-	None
Revised-9/23/20, 9/24/20, 9/25/20	Staff & Students	Underclass/ Faculty Portraits	Auditorium	A/ SY20/21-	None
9/26/20 & 10/3/20	Staff & Students	SAT	Main Building	A/ SY20/21-	None
9/28/20	Football Team	Game Film	Cafeteria	A/ SY20/21-	None
10/5/20	Staff	Flu Shots from Walgreens Pharmacy	BHS Cafeteria	A/ SY20/21-	None
10/3/20, 10/1/20, 10/17/20, 10/24/20, 10/31/20, 11/7/20, 11/14/20, 11/21/20	Football Players	Game Film	Cafeteria	A/ SY20/21-	None

RESOLUTION OPS 09-21: ELEMENTARY FACILITY USE REQUESTS

RESOLVED, the Board of Education approves the following application(s) for **use of facilities** for the **2020-2021** school year.

Date	Group	Event	Place	Classification/ App. #	Fee
9/10/20, 9/11/20, 9/12/20 Rain Date 9/13/20 From 5:00pm-9:00pm	Harmony Dance Theater	An outdoor Musical	Richard Butler Parking Lot	SY20/21-11	None
9/26/20 From 11:00am-5:00pm	Butler PTA	Ice Cream Truck Family Fun "PTA"	RBS Parking Lot	SY20/21-06	None
9/30/20 From 3:00pm-8:00pm	Butler PTA	Butler PTA Fall Plant Sale Pick-Up	ADS Breezeway	SY20/21-07	None
10/11/20 From 11:00am-4:00pm	Bloomington Butler Youth Club	Youth Football Games & Cheerleading	Memorial Field-Richard Butler	SY20/21-05	None
10/24/20 From 12:30pm-10:00pm	BBYC	Youth Football & Cheerleading	Memorial Field-Richard Butler	SY20/21-09	None
10/31/20 From 12:30pm-10:00pm	BBYC	Youth Football & Cheerleading	Memorial Field-Richard Butler	SY20/21-10	None
10/31/20 From	Butler PTA	PTA-Halloween Fun Event	Memorial Track (snack	SY20/21-08	None

10:00am-3:00pm			stand area) & Parking Lot-Richard Butler		
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UNFINISHED BUSINESS/FOLLOW UP PREVIOUS AGENDA:

NEW BUSINESS:

PUBLIC PARTICIPATION #2:

FOR THE GOOD OF THE ORDER:

MOTION TO ENTER CLOSED SESSION

Motion by _____, seconded by _____, that the Butler Board of Education adopt the following resolution:

BE IT RESOLVED, by the Butler Board of Education on this ____ day of _____, 2020 at ____ PM, as follows:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and;

WHEREAS, the Butler Board of Education is of the opinion that such circumstances exist to discuss Personnel which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act";

NOW THEREFORE, BE IT RESOLVED that the Butler Board of Education shall enter Executive Session on _____ @ ____ PM.

The Board will reconvene in public session at the conclusion of the Executive Session. The information discussed during the Executive Session will be disclosed to the public as soon as it is determined by the Board that the information is no longer confidential.

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

By motion of _____, seconded by _____, the meeting was called back to public session

at _____ PM.

ADJOURNMENT:

Motion by _____, seconded by _____, that the Butler Board of Education adopt the following resolution:

RESOLVED, that the Board of Education approves the motion to close the meeting of the Butler Board of Education at _____PM.